



# West Bengal State Electricity Distribution Company Limited

(A Government of West Bengal Enterprise)

## Zonal Office Siliguri

2<sup>nd</sup> Mile, Sevoke Road, Siliguri, Darjeeling, Pin – 734001  
Tel: 0353-2540432, 2542747 E-mail: [zm.siliguri@wbasedcl.in](mailto:zm.siliguri@wbasedcl.in)

### NOTICE INVITING TENDER

NIT No.: ZM/SLG/Tender/2024-25/26 Dated: 11.09.2024

Sealed item rate tender is invited (Submission in physical form) for the work as mentioned in this NIT by the Zonal Manager, Zonal Office Siliguri, WBSEDCL, from experienced, bona-fide and financially sound firms / contractors fulfilling the terms & conditions as mentioned below:

Name of the Work	Estimated Amount (Excluding GST)	Cost of Tender Document	Completion Time	Earnest Money Deposit (Rs.)
Repairing of 2 nos. 10 KVA UPS of different ratings at Zonal Office Siliguri, WBSEDCL	Rs. 63,560.00	Rs.295.00 (Incl. GST) [Non - Refundable]	30 days from the date of issue of Order	Rs. 1,300.00

#### Terms & Conditions:

- 1) **Name of the Work:** Repairing of 2 nos. 10 KVA UPS of different ratings at Zonal Office Siliguri, WBSEDCL
- 2) **Eligibility Criteria:** The participating bidders will have to submit **valid Self-Attested copies of Valid Trade License, PAN, GST Registration Certificate along with Current GSTR1 & GSTR3B, IT Return for the Last 03(Three) Years, Professional Tax Registration Certificate, Professional Tax Payment Challan & Professional Tax Enrolment for the Current Year and Credentials in the Same Nature of Works with Completion Certificate**, failing which the bids submitted will be liable for rejection.
- 3) The tender process will be as per **Schedule of Bid Activities**.
- 4) **Cost of Tender Paper:** Non-Refundable Tender Paper Cost would be **Rs.250.00 plus GST @18% i.e., Rs.295.00**. The intended Vendors have to apply to the Zonal Manager, Zonal Office Siliguri, WBSEDCL, for the Purchase of Tender Paper along with the Cost of Tender Documents in the form of Cash / Demand Draft in favour of "WBSEDCL" payable at "SILIGURI".
- 5) **Earnest Money Deposit:** The EMD @2% of the Estimated Value shall have to be deposited to the office of the Zonal Manager, Zonal Office Siliguri, WBSEDCL, in the form of Demand Draft in favour of "WBSEDCL" payable at "SILIGURI" for **Rs.1,300.00** along with the Bid in sealed envelope. In case, L1 bidder submit quotes higher than the estimated amount, the additional amount to complete the tune of 2% EMD value shall be deposited within 07 days after finalisation of the tender. The Earnest Money Deposit of the unsuccessful bidders will be refunded after finalization of the Tender as per Sl. No. 6. In case of successful bidders, the same shall be converted to Security Deposit as per Sl. No. 6.
- 6) **Security Deposit:** The Security Deposit @8% will be deducted from the Bills / Invoices of the Successful Bidder (L1 Bidder) along with the EMD of 2% shall be converted to the total Security Deposit of 10% of the Order Value. The Security Deposit will be refunded after the satisfactory completion of defect / liability period of 06 (Six) months, which shall be reckoned from date of completion of the awarded work against Certification(s) from the Supervising Officer & Controlling Officer. The EMD of the L1 bidder will be forfeited if he does not wish to acknowledge / execute the work on placement of the order without assigning any reason whatsoever, which will depend on the discretion on the part of WBSEDCL.
- 7) **Validity of Bid:** The bid shall be valid for a period of 180 (One Hundred Eighty Days) from the date of opening of tender.





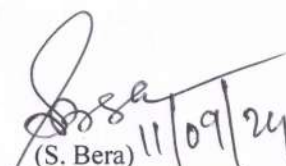
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- 8) **Payment:** 100% payment of ordered value along with applicable GST shall be paid to you after successful completion of work and submission of tax invoice in triplicate with due certification from the controlling officer of the work after applicable deductions.
- 9) **Defective Material:** If in the opinion of the Supervising Officer / Controlling Officer, any of the materials brought to the site for use are not of the quality or kind specified in the contract and/ or are unfit for work, he shall be at liberty to order the removal of the said materials and the contractor shall remove the same within 24 (Twenty Four) hours after notice has been given to him, and if he fails to remove them within the time the Engineer may cause them to be removed anywhere at the risk of the contractor and any cost incurred in so doing shall be deducted from the dues to the contractor under the contract.
- 10) **Completion:** The work shall be completed within **30 (Thirty) Days** from the date of issuance of the order.
- 11) The intending bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the WBSEDCL. The WBSEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.
- 12) Conditional / Incomplete tender will not be accepted under any circumstances.
- 13) Tenders received after due date and time will not be considered under any circumstances.
- 14) The price will be firm and no escalation in price will be considered under any circumstances.
- 15) The applicable goods & service tax will be paid as per GST statute.
- 16) If the office happens to be closed on the last date of receipt of documents /opening of tender, the next working day with the same time & venue shall be applicable for the said purpose.
- 17) The Addl. C.E. & Zonal Manager, Zonal Office Siliguri, WBSEDCL, shall be the Controlling Officer.
- 18) The Sr. Manager (HR&A), Zonal Office Siliguri, WBSEDCL, shall be the Nodal Officer.
- 19) The Superintending Engineer (IT&C), Zonal Office Siliguri, WBSEDCL, shall be the Supervising Officer.
- 20) The Sr. Manager (F&A), Zonal Office Siliguri, WBSEDCL, shall be the Paying Authority.
- 21) The WBSEDCL does not bind itself to accept the lowest bidder and reserve the right to reject any or all tender(s) or to split the whole work to more than one bidder without assigning any reason whatsoever.
- 22) The WBSEDCL reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.
- 23) **Liquidated Damages (LD):** If the contractor fails to complete the work successfully within the time specified in the contract any extension thereof, the company shall recover from the contractor as liquidated damages a sum of half percent (0.5%) of the contract value of works for each calendar week of delay or part thereof of delay subjected to Force Majeure. The total recovery against liquidated damage shall not exceed ten percent (10%) of the contract value of the work.
- 24) **Extension of Time:** An extension of time without imposition of liquidated damage, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted by the contractor who has to establish that the extension of time required by him was not due to his fault.

  
(S. Bera)  
Addl. C.E. & Zonal Manager  
Zonal Office Siliguri, WBSEDCL



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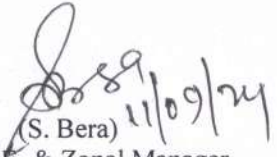
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### Schedule of Bid Activities:

Sl. No.	Activity	Date & Time
1.	NIT Publishing Date	11.09.2024
2.	Last date of Receipt of Tender Application	24.09.2024 upto 2.00 PM
3.	Last date of Issue of Tender Paper	26.09.2024 upto 2.00 PM
4.	Last date of Bid Submission	30.09.2024 upto 2.00 PM
5.	Bid Opening Date	30.09.2024 at 3.00 PM

  
(S. Bera)

Addl. C.E. & Zonal Manager  
Zonal Office Siliguri, WBSEDCL